IDEA 410. Capstone for IDEA Majors. 4 hours. CRN: 44425
Spring 2022

the thread
turns on itself

Isabel Carmona, *Metanoia*, short film, 2021

Professor: Hannah B Higgins
Time: Thursdays 12:00-2:40 (on campus and by
zoom)
Location: Art and Exhibition Hall Room #5202
Contact/office: Higgins.hannah.b@gmail.com
Office Hours: By Appointment Office Hours Thursdays 3:30-5:00. Zoom or (if possible) in person in
HH311A.
Course web page: http://idea410.digital.uic.edu

COURSE DESCRIPTION:

This course is part II of a sustained practicum in the production, discussion and theorization of
work produced by seniors (in the last two semesters) of IDEA coursework. For those of you just
beginning the capstone projects, this semester will be about research and framing your projects.
On March 17th during class time, all Capstone students will participate in a public presentation of
their work in the GBU Gallery in Art and Exhibition Hall. The time after Spring break will be used
working on the website versions of your work. You will be graded on quality, quantity of
thoughtfulness and sustained effort you bring to each assignment and to your projects as a
whole. Because this is a four credit course, you should plan to spend at least 4-6 hours a week
on your projects *outside of class*.

Required Readings and Materials:

• Scholarly or professional research that supports your project, at least four sources.

• PDFs as distributed.

• Materials required for fabrication of your projects. If you need lab access or training, please
contact HH ASAP to set that up.

Coursework Timeline & Assignments

1/13 (ZOOM)   **Introductions/Course Expectations/Project Overview**

1/20   **(ZOOM)**   **Capstone Spring Timelines**   **10 pts**
Biweekly timeline with detailed description of what needs to happen when to hit GBU and Website targets. <u>You will be expected to hit the target deadlines you set for yourselves</u> with regard to research and/or fabrication.

1/27   **(ZOOM)**   **Independent Timeline Review #1**
Zoom or in person fifteen minutes meeting with HH during class time to show and tell progress, review & evaluate pending research, lab issues, etc. *as planned in timeline.*

2/3 & 2/10   **(OnCam)**   **Work in Progress Presentation #1 (wall text draft to HH)**   **20 pts**
<u>Please come to the meeting with a draft of your one-page overview statement of purpose/introduction and a short, two-three sentence bio. To discuss with HH. Should include two-four scholarly or professional sources</u>. A good overview demonstrates: the key issue, its relevance, your audience, research, and justification of format. This provisional text will evolve into the one-page wall text for the GBU Presentations. You will be graded on quality and quantity of thoughtfulness and effort. After meeting with HH, a revised draft can go <u>to the class by Monday Feb 14th</u>.

2/17   **(OnCam)**   **Writing Workshop #1**   **10 pts**
In class discussion of the one-page overview from Work in Progress Presentation #1. <u>These should be distributed to the class by Monday, February 14th. You will each give at least three supportive, written suggestions to the group you presented with</u>, but all students are expected to contribute to discussion of what is working and what isn't in the written presentation of your Capstones. You are looking for: the key issue, its relevance, a sense of the audience, research, and justification of format.

2/24   **(ZOOM)**   **Independent Timeline Review #2**
Zoom or in person fifteen minutes meeting with HH during class time to show and tell progress, review & evaluate pending research, lab issues, etc. *as planned in timeline.*

3/3   **(ZOOM)**   **Work in Progress Presentation #2**   **10 pts**
In class group discussion of demonstrable progress relative to timeline and discussion of what you will show at GBU (objects/images/posterboards/research). Review of draft one-page texts for GBU.

3/10   **(OnCam)**   **Walkthrough and Planning of GBU (Revised one-page wall text draft)**
With HH walkthrough and placement assignments for what will be shown where at GBU and <u>FINAL</u>, clean and clear one-page wall text for the GBU Presentations to HH DUE for discussion.

3/17   **(OnCam)**   **Public Capstone Presentation and Final Wall Text**   **20 pts**
GBU installation of work or posterboard and wall text and public lunchtime event.

3/24   **BREAK!**   **Have fun!**

3/31   **(ZOOM)**   **Online Presentation Website Workshop**
Present current state of websites. Self-structuring discussion of translating projects to websites and/or building Capstone website that communicates project effectively and efficiently. Discussion of writing for websites and what you want to take with you when you graduate. Not graded. Can be rough.

4/7   (ZOOM)   Independent Timeline Review #3
Zoom or in person fifteen minutes meeting with HH during class time to show and tell progress, review & evaluate pending research, etc. *for the website.*

4/14(ZOOM)   Writing Workshop #2   10 pts
Presentation to class of how wall text will be revised for websites. May take the form of page-based or web-based text on or off website, but should be intentional regarding placement and breaks, voicing, etc. Expect to give peer feedback.

4/21(ZOOM)   Independent Timeline Review #4   10 pts
Zoom or in person fifteen minutes meeting with HH during class time of your websites including finalized texts and images. Be prepared to discuss how the project has evolved and what you are currently tweaking for 4/28.

4/28   (OnCam)   Closing Event/Final Websites Launch   10 pts
Presentation to class of final website. You may invite friends and family to join online. Must include your writing and a short bio.

Important Links and Policies:

- UIC has restored its Hotspot and Laptop Lending program for students (and faculty). UIC Computer and Hotspot Loans
- For remote access to virtual computers + labs with specialized software, visit: Virtual Computer Lab
- Suggested Syllabus Language: Policy for Preserving Privacy in CADA Online Courses (note: Feel free to swap out "Blackboard" with "Zoom," or whatever password- protected system you'll be using in your class.)
- The link to the Dean of Students' U and I Care program for COVID related emergency funds for students. (yes, confirmed: funds are still available.)

Course Format, Zoom Meeting Details

IDEA 410 is a synchronous class with once weekly discussions on Thursdays from 12:30-pm to 2:40pm via Zoom and in person. See Syllabus dates for required in person meetings (assuming classes return to on campus).

Extensive computer and internet use is required. If you do not have access to a laptop, you may request to borrow one from the university.

Hannah Higgins is available for meetings on Thursdays (3:30-5:00). If for any reason you cannot attend—technical issues, health (both physical and mental), etc.—please let me know (higgins.hannah.b@gmail.com).

Be aware that the "resources" page on the course website includes helpful information regarding laptop borrowing and hotspot checkout via ACCC.

While a Zoom call doesn't look like a typical classroom, the same basic classroom courtesies apply.

•   Keep your video on (see next section for allowed exceptions). Turning off your video is the same as leaving early, or not showing up.
•   As much as you're able to, please keep your audio unmuted. Ensure you're in a quiet space where you can focus and be present in our discussions. If classmates are distracted by your background noise, you probably are, too.
•   Don't meet with us from your bed, and please do not lay down during our discussions.
•   Within reason, get up and move around to pace, stretch, and reenergize yourself if you want or need to. Don't feel like you have to stare into the camera the entire time.
•   Consider hiding your own video from yourself to minimize Zoom fatigue.
•   Do complete all readings and be prepared to participate in discussions. This is a significant portion of your grade.

Zoom meetings and recordings:

Because of privacy concerns, there will be no recording the class sessions, or portions of the class, for students who are unable to attend synchronously or I person on required days. It is also important to maintain a learning environment where everyone feels comfortable participating. To protect these interests, students and other participants may not copy, record, reproduce, screenshot, photograph, or distribute the following content:

•   Live discussions or meetings
•   Discussion boards
•   Rehearsals, Critiques and other creative activity
•   Images of students, faculty, or other participants

If you prefer to use a pseudonym instead of your name, please let me know what name you will be using, so that I can identify you during the class session.

If you would like to ask a question, you may do so privately through the chat feature by addressing your question to me (and not to "everyone"), or you may contact me by email.

These guidelines do not restrict a student's right to record lectures or download content pursuant to accommodation suggested by the UIC Disability Resource Center.

Any attempt to disrupt an online course or event (e.g., "Zoombombing") or to use the College's online platforms to introduce malware or gain unpermitted access to files or networks is prohibited and may violate other University policies depending on the nature of manner of the conduct. Students who violate this policy may be subject to UIC disciplinary action.

Disability Accommodation:

The University of Illinois at Chicago is committed to maintaining a barrier-free environment so that students with disabilities can fully access programs, courses, services, and activities at UIC. Students with disabilities who require accommodations for access to and/or participation in this course are welcome, but must be registered with the Disability Resource Center (DRC). You may contact DRC at 312-413-2183 (v) or 773-649-4535 (VP/Relay) and consult the following: http://drc.uic.edu/guide-to-accommodations.

COVID-19 Safety Protocols and Policies:

For those attending in person classes:

Face Masks: Masks must be worn at all times by all students, faculty, and staff while on campus, whether in or out of class, in all offices, on all pathways, and inside and outside of all buildings, in accordance with University policies. If you do not wear a mask, you will be asked to leave the classroom and will not be allowed back in class unless or until you wear a mask. Eating and drinking is not allowed in classrooms.

Social Distancing: We all must maintain appropriate social distancing at all times, whether in or out of class, in all offices, on all pathways, and inside and outside of all buildings. On-campus classes are being held in classrooms that are large enough to maintain a minimum physical distance of 6 feet (or two arm's length) between people; we will implement assigned seating to ensure social distancing is observed and also to make contact tracing easier if there is an incident of COVID-19 infection in our class.

Hand Washing, Sanitizing: Everyone is expected to wash or sanitize their hands before class, either by using personal sanitizer or by using one of the sanitizer dispensers located on campus. Please remember to wash your hands with soap for 20 seconds or more. If using hand sanitizer, please remember it should be at least 60% alcohol and you should rub your hands together until dry.